

Assurance Council



MINUTES

10/26/10

10:30

COMITIUM

MEETING CALLED BY	Bruce Chrisman			
TYPE OF MEETING	Fermilab Assurance Council			
FACILITATOR	Bob Grant			
NOTE TAKER	M. Tolian			
ATTENDEES	B. Chrisman C. Conger L. Hill – by phone R. Ortgiesen J. Heyes	B. Grant D. Carlson K. Van Vreede V. White N. Weed	A. Filak G. Leonard N. Grossman S. Henderson	B. Boroski G. Beck T. Miller E. Vokoun

Agenda topics

- Polling of Members for Management &/or Internal Audit Issues & Review Existing Issues
- Discuss Admin / Finance Committee Presentations
- Discussion of CAS Implementation Schedule

DISCUSSION

No new management or IA issues. No significant changes to any of the active issues list.

B. Chrisman discussed the Admin / Finance Committee presentations. One mention was made that the approach regarding the 10 management systems seemed similar to the ISO 9000 system.

L. Hill described the upcoming 2011 CAS peer review as similar to the FRA Visiting Committee for Science. Will have a standing review committee, which will include:

Jill Wittels & Avijit Ghosh
Ann Street & Dean Helms
Jack Anderson – ORNL
Jean Fitzpatrick – Honeywell

There will be a one day meeting in January; another late spring & full review in August 2011.

It was mentioned that they will want to make sure to avoid timing this review too close to the Mission Readiness Review, which takes place on July 13-15.

CAS Implementation schedule

E. Vokoun began talking about the CAS Implementation Detailed Schedule. Went through document point-by-point.
Has added # 13, CAS System Description.
Every order traced to one of the management systems.
Priority # 1 = Business Operations, Corporate Governance, Finance, & Performance Planning

E. Vokoun to provide several documents to be posted with the meeting minutes.

ITEMS FOR FOLLOW-UP

SPECIAL NOTES OR HANDOUTS

All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:

<http://www.fnal.gov/directorate/AC/index.html> ***NOTE*** – New web address for meeting minutes, effective 10/7/10.